



**TAX SERVICE**  
Tax School Division  
1890 Colvin Blvd  
Tonawanda, NY 14150

(716) 632-7886

[WWW.EGTAX.COM](http://WWW.EGTAX.COM)

FAX (716) 631-7516

Dear Student,

EG Tax Service is conducting its annual tax preparation course. The classes will begin mid October and conclude in December. Upon completion of this course, EG Tax Service will offer positions of employment to our successful graduates.

Not only is this an excellent opportunity to gain employment, but students will gain a general understanding of fundamental federal and state tax law, and also receive hands on instruction on how to correctly prepare an individual's tax return.

This course is instructed by our senior accounting staff, and is presented to you in lecture form, with hands on computer software, workbook and homework format. The course will also consist of a midterm and final examination. There is no tuition cost for the course; however, there is a **non-refundable** fee, which covers the tax textbook, workbook, reading materials, software and sales tax. Not only will these materials be used throughout our course, but will also be essential for your continued growth in the tax preparation field.

As the largest tax firm in the Western New York Area, with more than 30 area offices to service our clients, we are looking to grow and expand with you. This is a great career opportunity for all interested candidates. By completing this course you will be part of our continued expansion across the country. We have enclosed a registration form that highlights when classes are available. Please fill out the registration form and indicate your preferred class time and location. Keep in mind that space is limited in these classes, and that we take student registration on a first come first serve basis. In order to secure your place in one of our courses, please fill out, sign your registration form, and send them in with your payment. **The form must be completely filled out, signed & returned to the corporate office listed above along with your payment.** You may also register and pay through our website, at [egtax.com](http://egtax.com). Thanks again for your interest.

In order to run the software, your computer must meet the **minimum** system requirements.

- Windows 7,8, or 10
- Intel I5 or equivalent
- 4GB of RAM
- 3 GB of available hard drive space (per tax year)
- 800 X 600 color monitor with 16-bit color video card
- Microsoft Edge
- Adobe Reader (version 8.1 or higher)
- Portable Hard Drive (jump drive, thumb drive, etc)

\*\*\* **Software is not supported by Mac or any Apple Devices**

Sincerely,

*Esther Gulyas*

President  
EG Tax Service



# TAX SERVICE

## Registration Info & Textbook Payment Form

### **1. Basic I (8 Hours of CPE)**

Days: **Mondays & Thursdays** Time: **9 am -12 noon** Starts: **Thursday**, Oct 22nd  
Place: 1890 Colvin Blvd, Tonawanda, NY 14150

### **2. Basic I (8 Hours of CPE)**

Days: **Mondays & Thursdays** Time: **6 pm-9 pm** Starts: **Thursday**, Oct 22nd  
Place: 1890 Colvin Blvd, Tonawanda, NY 14150

### **3. Basic I (8 Hours of CPE)**

Days: **Mondays & Thursdays** Time: **9 am-12 pm noon** Starts: **Thursday**, Oct 22nd  
Place: 2020 Ridge Road, **West Seneca** NY 14224

### **4. Basic I (8 Hours of CPE)**

Days: **Mondays & Thursdays** Time: **6pm - 9pm** Starts: **Thursday**, Oct 22nd  
Place: 2020 Ridge Road, **West Seneca** NY 14224

### **5. Basic I (8 Hours of CPE)**

Days: **Tuesdays & Thursdays** Time: **9 am -12 noon** Starts: **Thursday**, Oct 22nd  
Place: 1575 Military Road, NF NY 14304

### **6. Basic I (8 Hours of CPE)**

Days: **Tuesdays & Thursdays** Time: **6 pm - 9pm** Starts: **Thursday**, Oct 22nd  
Place: 1575 Military Road, NF NY 14304

### **7. Basic I (8 Hours of CPE)**

Days: **Tuesdays & Thursdays** Time: **9a-12pm** Starts: **Thursday**, Oct 22nd  
Place: 8171 Main Street Williamsville, NY 14221

### **8. Basic I (8 Hours of CPE)**

Days: **Tuesdays & Thursdays** Time: **6 pm - 9pm** Starts: **Thursday**, Oct 22nd  
Place: 8171 Main Street Williamsville, NY 14221

### **9. Basic I ONLINE (8 Hours of CPE)**

Weekly sessions are posted every **Saturday** with assignments due Saturday of the following week

Starts: **Saturday**, Oct 17<sup>th</sup>

Place: **Online**



# Tax Service

Registration Info &  
Textbook Payment Form

Sign Me Up for Class Number: (*circle one*): 1 2 3 4 5 6 7 8 9

Title: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work/Cell: \_\_\_\_\_ Ext \_\_\_\_\_

Payment: (*circle one*): Credit Card, Debit Card, Check, Cash, Money Order

Credit Card Name: (*circle one*): Visa, Master Card, Discover, American Express

Credit Card Number: \_\_\_\_\_

Credit Card Expiration: \_\_\_\_\_ / \_\_\_\_\_ Security Code: \_\_\_\_\_

Purchases (*check all applicable*):  Textbook Printed= \$125.00 + tax (*required*) (\$135.94 total)  
 Class Materials Shipping \$20.00  
(if desired/may pick up at our corporate office)

## Please Note:

1. Both Forms and Payment are required in order to secure your spot in class.  
Payment for course must be made in advance.
2. Also by filling out this form you agree to EG Tax Policy:  
The **Textbook and Software Fee are Non-Refundable**.
3. Registration is based on a first come, first serve basis.
4. EG Tax is not responsible for any Firewall, Hardware, or Software Conflicts

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**By Signing You Agree To All Conditions Above  
CONFIRMATION WILL BE SENT TO YOU BY MAIL.**

**To Enroll, You Must Return this Completed Form & Your Payment to:**

**EG TAX  
TAX SCHOOL DIVISION  
1890 Colvin Blvd  
Tonawanda, NY 14150**

How Did You Hear About Tax Class? (Please check)

<input type="checkbox"/> Radio	<input type="checkbox"/> Internet	<input type="checkbox"/> Other: _____
<input type="checkbox"/> TV	<input type="checkbox"/> Friend/Family	
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Sign in Window	

Please send payment and registration by October 7th, 2020