



TAX SERVICE
Tax School Division
2475 Niagara Falls Blvd.
Amherst, New York 14228

(716) 632-7886

WWW.EGTAX.COM

FAX (716) 631-7516

Dear Student,

EG Tax Service is conducting its annual tax preparation course. The classes will begin mid October and conclude in December. Upon completion of this course, EG Tax Service will offer positions of employment to our successful graduates.

Not only is this an excellent opportunity to gain employment, but students will gain a general understanding of fundamental federal and state tax law, and also receive hands on instruction on how to correctly prepare an individual's tax return.

This course is instructed by our senior accounting staff, and is presented to you in lecture form, with hands on computer software, workbook and homework format. The course will also consist of a midterm and final examination. There is no tuition cost for the course; however, there is a **non-refundable** fee, which covers the tax textbook, workbook, reading materials, software and sales tax. Not only will these materials be used throughout our course, but will also be essential for your continued growth in the tax preparation field.

As the largest tax firm in the Western New York Area, with more than 30 area offices to service our clients, we are looking to grow and expand with you. This is a great career opportunity for all interested candidates. By completing this course you will be part of our continued expansion across the country. We have enclosed a registration form that highlights when classes are available. Please fill out the registration form and indicate your preferred class time and location. Keep in mind that space is limited in these classes and that we take student registration on a first come first serve basis. In order to secure your place in one of our courses, please fill out, sign your registration form, and send them in with your payment. **The form must be completely filled out, signed & returned to the corporate office listed above along with your payment.** You may also register and pay through our website, at egtax.com. Thanks again for your interest.

In order to run the software, your computer must meet the **minimum** system requirements.

- Windows 7
- Intel I3 or equivalent
- 4GB of RAM
- 3 GB of available hard drive space (per tax year)
- 8X speed CD-ROM
- 800 X 600 color monitor with 16-bit color video card
- Microsoft Internet Explorer 11.0 (with the latest service pack)
- PCL6 compatible printer.
- Adobe Reader (version 8.1 or higher)
- Portable Hard Drive (jump drive, thumb drive, etc)

Sincerely,

Esther Gulyas

President
EG Tax Service



TAX SERVICE

Registration Info & Textbook Payment Form

1. Basic I (8 Hours of CPE)

Days: **Mondays & Thursdays** Time: **9 am -12 noon** Starts: **Thursday**, Oct 11th
Place: 3498 Sheridan Dr., **Amherst**, NY 14226

2. Basic I (8 Hours of CPE)

Days: **Mondays & Thursdays** Time: **6 pm-9 pm** Starts: **Thursday**, Oct 11th
Place: 3498 Sheridan Dr., **Amherst**, NY 14226

3. Basic I (8 Hours of CPE)

Days: **Mondays & Thursdays** Time: **9 am-12 pm noon** Starts: **Thursday**, Oct 11th
Place: 2020 Ridge Road, **West Seneca** NY 14224

4. Basic I (8 Hours of CPE)

Days: **Mondays & Thursdays** Time: **6pm - 9pm** Starts: **Thursday**, Oct 11th
Place: 2020 Ridge Road, **West Seneca** NY 14224

5. Basic I (8 Hours of CPE)

Days: **Tuesdays & Fridays** Time: **9am-12 pm** Starts: **Friday**, Oct 12th
Place: 2012 Military Road, (in front of Fashion Outlet Mall) **Niagara Falls**, NY 14304

6. Basic I (8 Hours of CPE)

Days: **Tuesdays & Fridays** Time: **6pm - 9pm** Starts: **Friday**, Oct 12th
Place: 2012 Military Road, (in front of Fashion Outlet Mall) **Niagara Falls**, NY 14304

7. Basic I ONLINE (8 Hours of CPE)

Weekly sessions are posted every **Saturday** with assignments due Saturday of the following week

Starts: **Saturday**, Oct 20th

Place: **Online**

8. Basic I (8 Hours of CPE)

Days: **Tuesdays & Thursdays** Time: **9 am -12 noon** Starts: **Thursday**, Oct 11th
Place: 5897 South Transit Road, Lockport NY 14094

9. Basic I (8 Hours of CPE)

Days: **Tuesdays & Thursdays** Time: **6 pm - 9pm** Starts: **Thursday**, Oct 11th
Place: 5897 South Transit Road, Lockport NY 14094



Tax Service

Registration Info &
Textbook Payment Form

Sign Me Up for Class Number: *(circle one)*: 1 2 3 4 5 6 7 8 9

Title: _____ Name: _____

Address: _____ Apt # _____

City: _____ State: _____ Zip: _____

Email address: _____

Home Phone: _____ Work/Cell: _____ Ext _____

Payment: *(circle one)*: Credit Card, Debit Card, Check, Cash, Money Order

Credit Card Name: *(circle one)*: Visa, Master Card, Discover, American Express

Credit Card Number: _____

Credit Card Expiration: _____ / _____ Security Code: _____

Purchases *(check all applicable)*: Textbook = \$100.00 + tax *(required)*
(108.75 total)

Please Note:

1. Both Forms and Payment are required in order to secure your spot in class.
Payment for course must be made in advance.
2. Also by filling out this form you agree to EG Tax Policy:
The **Textbook and Software Fee are Non-Refundable**.
3. Registration is based on a first come, first serve basis.
4. EG Tax is not responsible for any Firewall, Hardware, or Software Conflicts

Signature: _____ Date: _____

**By Signing You Agree To All Conditions Above
CONFIRMATION WILL BE SENT TO YOU BY MAIL.**

To Enroll, You Must Return this Completed Form & Your Payment to:

**EG TAX
TAX SCHOOL DIVISION
2475 NIAGARA FALLS BLVD
AMHERST, NY 14228**

How Did You Hear About Tax Class? *(Please check)*

Radio

Internet

Other: _____

TV

Friend/Family

Newspaper

Sign in Window

Please send payment and registration by **October 2nd, 2018**